

# **Instructions for Arkansas'** **\$10,000 SURETY Bond**

All **Commercial Contractors and Registered Subcontractors** are required to have this bond filed with the Board to have a valid license.

## **AGENTS:**

Bond must have **Principal's Company Name** and **EIN on the bond**, **exactly** as applying for license.

Only an Arkansas Resident or an Arkansas Non-Resident agency, agent, broker, or producer that is currently licensed by the Arkansas Insurance Department can execute this surety bond.

We cannot accept a License and Permit Bond.

## **IF issued by Direct Underwriter:**

The bond may be executed solely by the Surety company. **An underwriter (employee) that works directly for the Surety need only sign the bottom line and indicate that you're a direct underwriter.**

**Continuation Certificates are not required, as our bonds are continuous until cancelled.**

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## **CONTRACTORS:**

**Principal Company Name** and **EIN must appear on the bond**, **exactly** as applying for the license. This name is how all work and bids are to be performed in Arkansas. (Any other name could constitute a possible violation.)

See that the bond is filed with the Board as directed at the bottom of the bond form, for processing. A license is not valid without this bond in place with the Board.

Bond and the Power of Attorney may be mailed, faxed, or emailed to the Board for processing:  
**contractors.licensing.board@arkansas.gov**  
**fax (501-372-2247)**

**Contractors Licensing Board, 4100 Richards Road, North Little Rock, AR, 72117**

For questions regarding this bond, contact our office at 501-372-4661 or [contractors.licensing.board@arkansas.gov](mailto:contractors.licensing.board@arkansas.gov)

