

17 CAR § 236-2001. Form and contents of petition.

(a) An individual with a criminal record may petition the Arkansas State Board of Public Accountancy at any time for a determination of whether the individual's criminal record will disqualify him or her from licensure and whether he or she could obtain a waiver from disqualification.

(b) An individual wishing to submit a prelicensure criminal background petition shall do so on a form provided by the board.

(c) The petitioner shall complete all portions of the petition form and shall provide the following information:

- (1) Full name, mailing address, email address, and phone number;
- (2) Identification of the court, case name, and case number in which the petitioner was found guilty or pleaded guilty or nolo contendere;
- (3) Name of each crime and relevant statute under which petitioner was found guilty or pleaded guilty or nolo contendere;
- (4) Date of the judgment or sentencing order; and
- (5) A file-marked copy of the judgment or sentencing order.

(d) If the petitioner wishes to do so, he or she may also submit a written position statement concerning the three (3) issues the board will address in its determination, which are set forth in 17 CAR § 236-2002.