

State Board of Appraisers, Abstracters, and Home Inspectors
Department of Labor and Licensing
Board Meeting
900 West Capitol Avenue, Suite 400, Little Rock, AR 72201 and Zoom
Thursday, January 11, 2024
10:00 a.m.

AGENDA

- I. Start recording of the meeting
- II. Call to order – Brian Hester, Chairman
- III. Introduction of board members, staff, and guests
- IV. Roll Call – Declaration of a quorum
 - a. Roll call – Susan Miller
- V. Adoption of meeting agenda
- VI. Approval of board minutes for 11/09/2023
- VII. Attorney Report
 - a. Board member conduct and the Freedom of Information Act
- VIII. Staff Reports
 - a. Education report – Sara Stephens, Vice-Chair
 - i. Appraiser
 1. Education Agenda
 - ii. Home Inspector
 1. ATI Students
 2. Education Agenda
 - iii. Ratify Education report
 - b. Financial report – Sara Hawkins, Treasurer
 - i. Appraiser
 1. AASIS Report
 - ii. Abstracter
 1. AASIS Report
 - iii. Home Inspector
 1. AASIS Report
 2. Remove the fee of \$15 for a home inspector to change his or her address.
 - iv. Ratify Financial reports
 - c. Investigator's report – Diana Piechocki
 - i. Appraiser Report
 - ii. Home Inspector Report
 - iii. Ratify Investigator's report

- d. Director's report – Diana Piechocki
 - i. February 15, 2024, Occupational License Subcommittee Meeting
 - ii. 2024 meeting dates (1/11/2024; 3/7/2024; 5/9/2024; 7/11/2024; 9/12/2024; 11/7/2024)
 - iii.
 - iv. Ratify Director's report

IX. New Business

- a. Approval of Board Member Expense Reimbursement for 2024 (A.C.A. § 25-16-902)
- b. Approval of Board Member Stipend for 2024 (A.C.A. § 25-16-903(5))
- c. Approval of Food Purchases for board meetings and hearings
- d. Statement of Financial Interest are due by January 31, 2024. You may send them to our office. We will hand deliver and get a date stamped file copy.
- e. Adoption of 2024-2025 USPAP for 2024
- f. Appraiser fees for 2024; Abstracter fees for 2024; Home Inspector fees for 2024
- g. Appointment of committees for 2024 (Education/Finance/Rules/Executive)

X. Old Business

- a. Proposed Mission Statement

XI. Other Business

- a. Next Board meeting date – March 7, 2024 at 9:00 a.m. The Appraisal Subcommittee may be in attendance.

XII. Adjourn