

State Board of Appraisers, Abstracters, and Home Inspectors
Department of Labor and Licensing
Board Meeting
900 West Capitol Avenue, Suite 400, Little Rock, AR 72201 and Zoom
Thursday, January 11, 2024
10:00 a.m.

AGENDA

- I. Start recording of the meeting
- II. Call to order – Brian Hester, Chairman
- III. Introduction of guests
- IV. Roll Call – Declaration of a quorum
 - a. Roll call – Susan Miller
- V. Adoption of meeting agenda
- VI. Approval of board minutes for 11/09/2023
- VII. Chairman’s Report – Brian Hester
 - a. Appointment of Michael Griffino of Fayetteville to the Board.
- VIII. Attorney Report – AAG Lacie Kirchner
 - a. Board member conduct and the Freedom of Information Act
- IX. Committee Reports
 - a. Education Committee Report – Sara Stephens, Vice-Chair
 - i. Appraiser
 - 1. Education Agenda
 - ii. Home Inspector
 - 1. ATI Students
 - 2. Education Agenda
 - iii. Ratify Education report
 - b. Financial Committee Report – Sara Hawkins, Treasurer
 - i. Appraiser
 - 1. AASIS Report
 - ii. Abstracter
 - 1. AASIS Report
 - iii. Home Inspector
 - 1. AASIS Report
 - 2. Remove the fee of \$15 for a home inspector to change his or her address.
 - iv. Ratify Financial reports

- X. Staff Reports
 - a. Investigator's Report – Diana Piechocki
 - i. Appraiser Report
 - ii. Home Inspector Report
 - iii. Ratify Investigator's report
 - b. Director's Report – Diana Piechocki
 - i. February 15, 2024, Occupational License Subcommittee Meeting. Chairman Brian Hester will be in attendance.
 - ii. Home Inspector education correction
 - iii. 2024 meeting dates (1/11/2024; 3/7/2024; 5/9/2024; 7/11/2024; 9/12/2024; 11/7/2024)
 - iv. Board members whose terms expire 04/15/2024 need to reapply. This includes Scott McKennon, Daniel Storlie, Jim Pender, Michael Griffino, Sara Hawkins and Laney Briggs.
 - v. The Appraiser rule change for the adoption of the Practical Applications of Real Estate Appraisal (PAREA) is on the ALC Rules Subcommittee agenda for 01/18/2024.
 - vi. The Board is offering four Supervisory Appraiser/Trainee Appraiser classes in Little Rock in 2024.
 - vii. Update on the proposed Rules combining all three divisions.
 - viii. December 2023 renewals for RA/SR appraisers (73%) and Home Inspectors (81%)
 - ix. Ratify Director's report
- XI. New Business
 - a. Approval of Board Member Expense Reimbursement for 2024 (A.C.A. § 25-16-902)
 - b. Approval of Board Member Stipend for 2024 (A.C.A. § 25-16-903(5))
 - c. Approval of Food Purchases for board meetings and hearings
 - d. Statement of Financial Interest are due by January 31, 2024. You may send them to the Board office. We will hand deliver and get a date stamped file copy from the Secretary of State's Office.
 - e. Adoption of 2024-2025 USPAP for 2024
 - f. Appraiser fees for 2024; Abstracter fees for 2024; Home Inspector fees for 2024
 - g. Appointment of Committees for 2024 (Education/Finance/Rules/Executive)
 - h. Home Inspector – Review of late fee charges
- XII. Old Business
 - a. Proposed Mission Statement
- XIII. Other Business
 - a. Next Board meeting date – March 7, 2024 at 9:00 a.m. The Appraisal Subcommittee may be in attendance.
- XIV. Adjourn