

**State Board of Appraisers, Abstracters, and Home Inspectors**  
**Department of Labor and Licensing**  
**900 West Capitol Avenue, Suite 400, Little Rock, AR 72201**  
**Board Meeting**  
**Thursday, July 11, 2024, 9:00 a.m.**

This meeting of the State Board of Appraisers, Abstracters, and Home Inspectors was held on July 11, 2024, at 9:00 a.m. at the offices of the Arkansas Department of Labor and Licensing, 900 W. Capitol Avenue, 4<sup>th</sup> Floor Conference Room, Little Rock, Arkansas. The meeting was also available through ZOOM.

**I. Call to order**

Chairman Brian Hester called the meeting to order at 9:00 a.m.

**II. Introduction of guests**

Brian introduced and welcomed Joshua Baxter, Administrative Hearing Officer, and Melody Haley, Court Reporter.

**III. Roll Call and Declaration of a Quorum**

- a. Susan Miller, Business Operations Manager, called roll. Board members present: Laney Briggs, Michael Griffino, Sara Hawkins, Brian Hester, Wally Loveless, Julie Matthews, Scott McKennon, Sara Stephens
- b. Board member absent: Daniel Storlie and Jim Pender
- c. Staff Present: Diana Piechocki, Director; Aaron Lowrey, Deputy Attorney General; Susan Miller, Business Operations Manager; Suzie Puckett, Executive Assistant to the Director; Devin Parker, Administrative Analyst; Armistead Reasoner, Licensing Coordinator.
- d. Excused or unexcused absences
  - i. Daniel Storlie and Jim Pender were absent from the meeting. Daniel Storlie informed staff that he was attending his son's Army Ranger graduation ceremony at Ft. Moore, Georgia today.

**Sara Stephens motioned to excuse Daniel Storlie. 2<sup>nd</sup> by Julie Matthews. The motion carried. Scott McKennon motioned to not excuse Jim Pender. 2<sup>nd</sup> by Julie Matthews. The motion carried.**

**IV. Adoption of meeting agenda**

**Brian Hester motioned to adopt the meeting agenda. 2<sup>nd</sup> by Scott McKennon. The motion carried.**

**V. Convene into Administrative Hearing for Case 23-1097**

- a. At 9:05 a.m., Brian turned the meeting over to Joshua Baxter, Hearing Officer, to preside over Case 23-1097. The Respondent was not present for the hearing. Notice of the hearing was sent to the Respondent at the address included in the appraisal report.
- b. The hearing concluded at approximately 10:00 a.m. At this time, the Board members convened in executive session to deliberate the resolution of the case.
- c. At approximately 10:15 a.m. the board meeting reconvened. At this point Brian called for a motion.

In case 23-1097 Sara Stephens made a motion that Charges C-1 through C-12 are proven true, and Allegations A-1 through A-12 are proven true. Respondent is assessed a \$15,000 civil penalty and is permanently banned from conducting appraisal work in Arkansas. 2<sup>nd</sup> by Brian Hester. The motion carried. The Hearing Officer concluded the hearing and closed the record. The Board, then, recessed for 15 minutes.

**VI. Approval of board minutes for the May 9, 2024, and June 21, 2024, meetings**

**Scott McKennon motioned to approve the May 9, 2024, minutes. 2<sup>nd</sup> by Julia Matthews. The motion carried.**

**VII. Committee Reports**

- a. Education Committee Report – Sara Stephens, Vice-Chair
  - i. Appraiser and Home Inspector
    - 1. Education Agenda

**The Education Committee Report was tabled until a later board meeting**

- b. Financial Committee Report – Sara Hawkins, Treasurer
  - i. Appraisers, Abstractors and Home Inspectors (7/10/2024)
    - 1. Arkansas Administrative Statewide Information System (AASIS) Report

|         |                 |                       |
|---------|-----------------|-----------------------|
| NAR000  | Appraisers      | \$1,437,609.50        |
| SXA0200 | Abstractors     | \$120,637.09          |
| MHR0200 | Home Inspectors | \$706,872.30          |
|         | <b>Total</b>    | <b>\$2,265,118.89</b> |

**Julie Matthews motioned to approve the financial report. 2<sup>nd</sup> by Michael Griffino. The motion carried.**

## VIII. Staff Reports

### a. Investigator's Reports

#### i. Appraiser Report – Diana Piechocki, Director

Since the last board meeting, we have held nineteen Probable Cause Hearings. Thanks so much for the hard work from Scott McKennon, Sara Stephens, Danny Storlie and Julie Matthews who participated in the hearings. Diana Piechocki, Director, and Michael Bynum, Assistant Attorney General, participated in the hearings.

### Summary of Probable Cause Hearings

| <u>Date</u> | <u>Case #</u> | <u>Basis/Allegations</u>   | <u>Recommendation</u>          |
|-------------|---------------|--|--------------------------------|
| 06/07/2024  | 20-0978       | Violations of USPAP Agreement <sup>1</sup>   | Corrective Action              |
|             |               | <sup>1</sup> Requires two education classes. A 22-hour, tested, Condemnation Appraising Principles and Applications and a 30-hour, tested, General Appraiser Market Analysis and Highest and Best Use class within the next twelve months. Online or classroom is allowed. |                                |
| 06/07/2024  | 20-0983       | Errors and Omissions   | Dismissed                      |
| 06/07/2024  | 22-1081       | Errors and Omissions   | Dismissed                      |
| 06/07/2024  | 20-1013       | Errors and Omissions   | Dismissed                      |
| 06/07/2024  | 21-1028       | Errors and Omissions   | Dismissed                      |
| 06/14/2024  | 21-1035       | Violations of USPAP  | Consent Agreement <sup>2</sup> |
|             |               | <sup>2</sup> Requires the completion of a four-hour, Appraiser Self Protection: Documentation and Recording Keeping class through the Appraisal Foundation. This class does not count toward any continuing education requirements.  |                                |
| 06/14/2024  | 21-1042       | Errors and Omission  | Dismissed                      |
| 06/14/2024  | 21-1044       | Violations of USPAP Agreement <sup>3</sup>   | Correction Action              |
|             |               | <sup>3</sup> Requires completion of an education class. A 30-hour, tested, General Appraiser Income Approach, Part 1 class within the next twelve months. Online or classroom is allowed.  |                                |
| 06/14/2024  | 21-1053       | Violations of USPAP & Board Rules  | Consent Agreement <sup>4</sup> |
|             |               | <sup>4</sup> Respondent must complete 150 hours of tested, agricultural related education. Respondent also agrees that he cannot complete any agricultural related appraisal reports until the education is completed and submitted to the Board for review.               |                                |
| 06/14/2024  | 21-1057       | Errors and Omissions   | Dismissed                      |
| 06/14/2024  | 21-1060       | Errors and Omissions   | Dismissed                      |

|            |         |                      |                                |
|------------|---------|----------------------|--------------------------------|
| 06/14/2024 | 21-1059 | Errors and Omissions | Dismissed                      |
| 06/14/2024 | 21-1062 | Errors and Omissions | Dismissed                      |
| 06/14/2024 | 22-1064 | Errors and Omissions | Dismissed                      |
| 06/21/2024 | 22-1086 | Errors and Omissions | Dismissed                      |
| 06/21/2024 | 22-1087 | Errors and Omissions | Dismissed                      |
| 06/21/2024 | 22-1088 | Errors and Omissions | Dismissed                      |
| 06/21/2024 | 23-1090 | Errors and Omissions | Dismissed                      |
| 06/21/2024 | 22-1072 | Violations of USPAP  | Consent Agreement <sup>5</sup> |

<sup>5</sup>Respondent must complete a 15-hour, tested, USPAP Class and a 30-hour, tested, Residential Sales Comparison and Income Approach class. Both classes must be completed in a classroom setting within the next twelve months. When the education is completed and submitted to the board for review, the Respondent is placed on a three-month probation requiring a monthly log requiring reports to be submitted for review.

**Julie Matthews motioned to approve the appraiser report. 2<sup>nd</sup> by Sara Hawkins. The motion carried.**

- ii. Home Inspector Report – Devin Parker, Administrative Analyst  
Case 24-0068 This case concerns a home inspector who failed to renew his registration on December 31, 2023, and continued to prepare home inspection reports. The recommendation is to offer a Consent Agreement requiring an \$850 civil penalty. All requirements for renewal must be completed in addition to payment of the civil penalty prior to reinstatement of his registration.

**Scott McKennon motioned to approve the Home Inspector report. 2<sup>nd</sup> by Sara Hawkins. The motion carried.**

**b. Director's Report**

- i. The appraiser licensing migration to ELP was successful. We are preparing for the home inspector renewal that takes place this November. Adjudicating appraiser complaints is moving forward with progress is being made. We will continue to have Complaint hearings until we are current.

**Sara Stephens motioned to approve the Director's report. 2<sup>nd</sup> by Wally Loveless. The motion carried.**

**IX. New Business**

- i. Controlled Self-Assessment (CSA) Approval – Diana explained that the CSA must be completed by all Departments every two years. The report is a review of risk faced by the agency and how we try to mitigate each risk. It is a lengthy report and is available to anyone who wants a copy. Diana asked that the Board approve the current CSA.

**Julie Matthews motioned to approve the Controlled Self-Assessment. 2<sup>nd</sup> by Sara Stephens. The motion carried.**

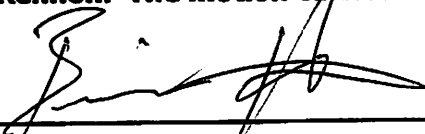
**X. Old Business**

**XI. Other Business**

- a. Next Board meeting date – September 12, 2024, at 10:00 am

**XII. Adjourn**

**Sara Stephens motioned to adjourn the board meeting. 2<sup>nd</sup> by Scott McKennon. The motion carried.**



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**Brian Hester, Chairman**

**State Board of Appraisers, Abstracters, and Home Inspectors  
Department of Labor and Licensing  
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Thursday, July 11, 2024, 9:00 a.m.**

**BOARD MEETING AGENDA**

- I. Start recording of the meeting
- II. Call to order – Brian Hester, Chairman
- III. Introduction of guests
- IV. Roll Call – Declaration of a quorum
  - a. Roll call – Susan Miller
  - b. Excused or unexcused absences
    - i. Daniel Storlie is attending his son’s Ranger selection graduation at Ft. Moore, Georgia.
- V. Adoption of meeting agenda
- VI. Convene into Administrative Hearing for Case 23-1097
- VII. Approval of board minutes for the May 9, 2024 and June 21, 2024, meetings
- VIII. Committee Reports
  - a. Education Committee Report – Sara Stephens, Vice-Chair
    - i. Appraiser and Home Inspector
      1. Education Agenda
  - b. Financial Committee Report – Sara Hawkins, Treasurer
    - i. Appraisers, Abstracters and Home Inspectors
      1. Arkansas Administrative Statewide Information System (AASIS) Report
- IX. Staff Reports
  - a. Investigator’s Reports
    - i. Appraiser Report – Diana Piechocki
    - ii. Home Inspector Report – Devin Parker
  - b. Director’s Report
- X. New Business
  - i. Controlled Self-Assessment (CSA) Approval
- XI. Old Business
- XII. Other Business
  - a. Next Board meeting date – September 12, 2024, at 10:00 am
- XIII. Adjourn



## State Board of Appraisers, Abstracters and Home Inspectors

BOARD MEETING – JULY 11, 2024

Laney Briggs \_\_\_\_\_

Michael Griffino \_\_\_\_\_

Sara Hawkins \_\_\_\_\_

Brian Hester \_\_\_\_\_

Wally Loveless \_\_\_\_\_

Julie Matthews \_\_\_\_\_

Scott McKennon \_\_\_\_\_

Jim Pender \_\_\_\_\_

Sara Stephens \_\_\_\_\_

Daniel Storlie \_\_\_\_\_