

**State Board of Appraisers, Abstracters, and Home Inspectors**  
**Department of Labor and Licensing**  
**900 West Capitol Avenue, Suite 400, Little Rock, AR 72201**  
**Thursday, November 7, 2024, 10:00 a.m.**

**BOARD MEETING AGENDA**

- I. Start recording of the meeting
- II. Call to order – Brian Hester, Chairman
- III. Introduction of guests
- IV. Roll Call – Declaration of a quorum
  - a. Roll call – Suzie Puckett
  - b. Excused or unexcused absences
    - i. Laney Briggs absence on 10/18/2024 should be an excused absence.
- V. Adoption of meeting agenda
- VI. Approval of board minutes for September 12, 2024, and October 18, 2024, meetings
- VII. Committee Reports
  - a. Education Committee Report – Sara Stephens, Vice-Chair
    - i. Appraiser and Home Inspector
      - 1. Education Agenda
  - b. Financial Committee Report – Sara Hawkins, Treasurer
    - i. Appraisers, Abstracters and Home Inspectors
      - 1. Arkansas Administrative Statewide Information System (AASIS) Report
- VIII. Staff Reports
  - a. Investigator’s Reports
    - i. Appraiser Report – Diana Piechocki
    - ii. Home Inspector Report – Devin Parker
  - b. Director’s Report
    - i. AARO Conference
    - ii. ASC compliance review
- IX. New Business
  - a. Board Meeting dates for 2025: January 10, 2025, March 14, 2025, May 16, 2025, July 18, 2024, September 19, 2025, and November 14, 2025. All the dates are on a Friday.

- b. Supervisor/Trainee Course dates for 2025: February 12, 2025, May 21, 2025, August 13, 2025, and November 19, 2025.
  - c. The State's new vendor registration portal. More information to follow.
  - d. Statement of Financial Interest (SFI), due by January 31, 2025. Please mail or deliver your SFI to Diana as she needs to take them to the Secretary of State's Office (SOS) for a date stamped copy. You must send her the original copy. Please do not email them. The SOS will not accept an emailed copy. We will send you the link to the fillable pdf before the end of the year.
- X. Old Business
- a. Wally Loveless wants to address the board members concerning the continuing education class listed below that was approved for home inspector education credit at our September 12, 2024, board meeting.
    - i. ICA – Inspection Certification Associates  
Classroom/Synchronous: *Become a Professional Mold & Fungi Analyst* –  
4 CE  
Instructor(s): Floyd Gibbs
  - b. Complainant on home inspector case contacted board members. -- Aaron Lowrey
- XI. Other Business
- a. Next Board meeting date – January 10, 2025, at 10:00 am. There will be birthday cake.
- XII. Adjourn