

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors
PO Box 3750**

**Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels**

**10/1/2023 – 09/30/2025 Renewal Notice for
DUAL Licensee - ENGINEER License Ends with Odd Number**

Name: _____
Address: _____
City: _____ State: _____ Zip+4: _____ - _____

YOUR LICENSES WILL EXPIRE SEPTEMBER 30, 2023

Dual Renewal Fee:

\$140.00 - if postmarked prior to Sept 30
(\$80.00 for PE + \$60.00 for PS)

To avoid lapsed licenses, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN SEPTEMBER, 30. Write your license numbers on your payment.

IF NOT RENEWED, YOUR LICENSES WILL LAPSE AND RENEWAL FEES WILL INCREASE AS FOLLOWS:

\$210.00 – Oct. 1 to Nov. 30, 2023
\$280.00 – Dec. 1, 2023 to Sept. 30, 2025

NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

- Same as above Change to: Home: Other: School: Work:

If "Other", "School", or "Work", enter Name: _____

Address: _____, Ste/Bldg/Floor (if applicable): _____

City: _____ State: _____ Zip+4: _____ - _____

E-Mail: _____ Primary Phone: (____) _____ - _____ Ext: _____

Secondary: (____) _____ - _____ Ext: _____ Fax: (____) _____ - _____

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions - provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES:____ NO:____
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES:____ NO:____
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES:____ NO:____

Select one of the following 3 options:

I request my licenses be renewed – and have completed the DUAL Continuing Education Log of Activities on reverse. Further between Oct. 1, 2021 – Sept. 30, 2023 I earned a minimum of 10 in engineering, 10 in surveying, 20 in either AND *at least 2 PDH in AR Standards of Practice No. 1 for Property Boundary Surveys and Plats.* Visit Article 19 of the Board's Rules for more information.

I request my licenses be renewed and claim an exemption(s) from the PDH requirement(s) for my:

PE LICENSE (select one):

- New licensee since Aug. 1, 2021. OPTIONAL between Aug. 1, 2021 – Sept. 30, 2023 I earned _____ (round to 0.5) PDH.
- Requesting Inactive Status.
- Active duty in the US Armed Forces between 10/1/2021 – 09/30/2023.
- Requesting Exempt Status (I was born before Oct. 1, 1958 **AND** licensed as a PE before Oct, 1, 1998).

PS LICENSE (select one):

- New licensee since Aug. 1, 2021. OPTIONAL between Aug. 1, 2021 – Sept. 30, 2023 I earned _____ (round to 0.5) PDH.
- Requesting Inactive Status.
- Active duty in the US Armed Forces between 10/1/2021 – 09/30/2023.
- Requesting Exempt Status (I was born before Oct. 1, 1963 **AND** licensed as a PS before Oct. 1, 2003).

I request the following license(s) be placed in a Non-Renewed Status. PE: **PS:** I am returning this form without fees for the selected license(s) and if both are selected, request my name be removed from future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name _____ Date _____

Signature _____ PE No. _____ PS No. _____

BOARD USE ONLY: Receiver Initials: _____
Date Received: _____

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
 Money Order Personal Check Temp Check

Payment Identifier: _____

Total Payment Renewal Fees: \$140 \$210 \$280

Professional Engineer \$80.00	Professional Surveyor \$60.00
PE – Late (1-60 days) \$40.00	PS – Late (1-60 days) \$30.00
PE – Late (61+ days) \$80.00	PS – Late (61+ days) \$60.00