

State Board of Appraisers, Abstracters, and Home Inspectors
Department of Labor and Licensing
Board Meeting
900 West Capitol Avenue, Suite 400, Little Rock, AR 72201
Friday, January 17, 2025
1:30 p.m.

AGENDA

- I. Start recording of the meeting
- II. Call to Order – Brian Hester, Chairman
- III. Introduction of Guests
- IV. Roll Call – Declaration of a Quorum
 - a. Roll call – Suzie Puckett
- V. Adoption of Meeting Agenda
- VI. Approval of Board Minutes for November 9, 2024, and December 27, 2024
- VII. Election of Officers for 2025
 - a. Chairman
 - b. Vice-Chairman
 - c. Treasurer
- VIII. Committee Reports
 - a. Education Committee Report – Sara Stephens
 - i. Appraiser Education Agenda
 - ii. Home Inspector Education Agenda
 - b. Financial Committee Report – Sara Hawkins
 - i. Appraiser AASIS Financial Report
 - ii. Abstracter AASIS Financial Report
 - iii. Home Inspector AASIS Financial Report
 - iv. Ratify Financial Reports
- IX. Staff Reports
 - a. Investigator Reports – Diana Piechocki
 - i. Appraiser Report
 - ii. Home Inspector Report
 - iii. Ratify Investigator Reports

- b. Director's Report – Diana Piechocki
 - i. ASC Preliminary Compliance Review Results
 - ii. 2025 Meeting Dates (3/14/2025; 5/16/2025; 7/18/2025; 9/19/2025; 11/14/2025)
 - iii. Board members whose terms expire 04/15/2025 need to reapply. This includes Brian Hester, Sara Stephens, Wally Loveless, and Julie Matthews.
 - iv. December 2024 renewals for RA/SR appraisers (75%) and Home Inspectors (75%)
 - v. Home Inspector Certificate of Insurance Forms
 - vi. Ratify Director's Report

X. New Business

- a. Home Inspector Waiver Request
- b. Approval of Board Member Expense Reimbursement for 2025 (A.C.A. § 25-16-902)
- c. Approval of Board Member Stipend for 2025 (A.C.A. § 25-16-903(5))
- d. Approval of Food Purchases for Board Meetings and Hearings for 2025
- e. Statements of Financial Interest are due by January 31, 2025. Please mail or hand deliver them to the Board office by January 30, 2025. We will hand deliver to get a date-stamped file copy from the Secretary of State's Office. This has been an audit finding in the past.
- f. Adoption of 2024-2025 USPAP for 2025
- g. Adoption of Fees for 2025
 - i. Appraiser Fees – Continue \$75 discount
 - ii. AMC Fees -- \$500 per year registration fee
 - iii. Abstracter Fees – No discount
 - iv. Home Inspector Fees – Continue \$65 discount
 - v. Adopt all other fees on Fee Schedules
- h. Appointment of Committees for 2025 (Education/Finance/Rules)

XI. Old Business

- a. None known.

XII. Other Business

- a. Next Board Meeting Date – March 14, 2025 at 10:00 a.m.

XIII. Adjourn