

**Arkansas State Board of Licensure  
For Prof. Engineers & Prof. Surveyors**

PO Box 3750  
Little Rock, AR 72203-3750  
Telephone: 501-682-2824 Fax: 501-682-2827  
www.arkansas.gov/pels

**07/01/2026-06/30/2028 Renewal Notice for  
Professional Surveyor – License Ends with Even Number**

**YOUR LICENSE WILL EXPIRE JUNE 30, 2026**

Professional Surveyor. Renewal Fee:  
\$60.00 – if postmarked prior to June 30

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN JUNE 30. Write your license number on your payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$90.00 – July 1 to Aug. 31, 2026

\$120.00 – September 1 to June 30, 2028

**NOTICE** renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

PDH Carryover (visit online roster to view): \_\_\_\_\_

Name: \_\_\_\_\_ PS#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ – \_\_\_\_\_

Same as above       Change Address to (check one): Home:  Other:  School:  Work:

If Other or School enter Name: \_\_\_\_\_

If Work, enter Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Ste/Bldg/Floor: \_\_\_\_\_ (if applicable)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ – \_\_\_\_\_

E-Mail: \_\_\_\_\_ Primary Phone: (\_\_\_\_) \_\_\_\_\_ – \_\_\_\_\_ Ext: \_\_\_\_\_

Secondary: (\_\_\_\_) \_\_\_\_\_ – \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ – \_\_\_\_\_

**NOTICE! You may renew on-line with a credit card by going to [www.pels.arkansas.gov](http://www.pels.arkansas.gov)**

**Answer the following 3 questions –** provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: \_\_\_\_\_ NO: \_\_\_\_\_
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: \_\_\_\_\_ NO: \_\_\_\_\_
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: \_\_\_\_\_ NO: \_\_\_\_\_

**Enter your PDH Carryover as shown in the Online Roster:** \_\_\_\_\_.

**Select one of the following 3 options:**

- I request my license be renewed – Between July 1, 2024 and June 30, 2026 I earned \_\_\_\_\_ PDH (round to 0.5) which includes 2 PDH in AR Standards of Practice No. 1 for Property Boundary Surveys and Plats.

*Effective 9/1/2020, a Professional Surveyor is required to have at least two PDH of AR Standards of Practice No. 1 for Property Boundary Surveys and Plats for each renewal period. A minimum of thirty PDH are required, visit Article 19 of the Board's Rules for more information.*

- I request my license be renewed and claim an exemption from the **PDH** requirement based upon (select one):

New Licensee since May 1, 2024.

OPTIONAL Between May 1, 2024 and June 30, 2026 I earned \_\_\_\_\_ PDH (round to 0.5).

Requesting Inactive Status.

Active military duty between July 1, 2024 & June 30, 2026.

Age and Experience (requesting Exempt Status): I was born before July 1, 1966 **AND** licensed as a PS before July 1, 2006.

- I request my license be placed in a Non-Renewed Status. I am returning this form without fees and request my name be removed from future mailings.

**CERTIFICATION –** I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_ PS # \_\_\_\_\_

**BOARD USE ONLY:** Receiver Initials: \_\_\_\_\_

Date Received: \_\_\_\_\_

**Applicant Type:** Licensee  Other Payment received

**Type Payment:**  Cashier's Check  Company Check

Money Order  Personal Check  Temp Check

**Payment Identifier:** \_\_\_\_\_

**Total Payment:** \$60 \$90 \$120

**Receipt Type(s):** Renewal Fee – Professional Surveyor \$60.00

Renewal Fee – Professional Surveyor– Late (1-60 days) \$30.00

Renewal Fee – Professional Surveyor – Late (61+ days) \$60.00