



Complaint Against a Home Inspector
Registration # _____
Complaint # _____

State Board of Appraisers, Abstracters, and Home Inspectors
 900 West Capitol Avenue, Suite 400
 Little Rock, AR 72201
 501-296-1843
 www.labor.arkansas.gov

Complaint Against a Registered Home Inspector

Regarding The Complaint Process:

The complaint process is not a substitute for the civil court system nor is it a venue for restitution for a complainant. Initially, during the complaint process, the Board considers: a.) Was the inspector properly registered at the time of the inspection? b.) Does his report indicate that he complied with the standards of practice? and, c.) Did the inspector comply with the code of ethics?" If the answer to any of these questions is "no" or violations of the Registration Act or the Board Rules are discovered, the inspector may be disciplined by being fined, having his registration to practice as a home inspector suspended or revoked, and/or he may be required to take additional education in order to improve his inspection knowledge and skills to an acceptable level.

Instructions Regarding Your Complaint:

1. Before filing a complaint, communicate to the inspector in writing, describing what your specific complaint is. Also describe to him/her the specific remedy which you feel is necessary to resolve the matter.
2. Before any modification or repairs are made to the conditions giving rise to the complaint, the inspector shall be given reasonable opportunity to view and discuss those conditions with you. When the nature of those conditions are such as to present an unsafe condition or your failure to act will cause further damage, you should so advise the inspector and then make any minimal changes needed to protect life and preserve and protect the property.
3. If you have followed the requirements above and those actions fail to produce a mutually acceptable resolution of the matter, complete and mail a complaint package to the Registration Board.
4. To facilitate investigation regarding the complaint being alleged, please provide the following information in sufficient detail for the Board to contact all parties involved. Follow instructions on this form carefully. When completed, swear this complaint in the presence of a notary public or other official empowered to administer oaths. Then, make copies of all documents and forward the original set of documents to: State Board of Appraisers, Abstracters, and Home Inspectors, 900 W Capitol Ave, Ste 400, Little Rock AR 72201.

(All entries must be legibly printed.)

A. Person Filing This Complaint:

Your Name (Please print): _____ Telephone: (____) _____
 Address: _____
 City: _____ State: _____ Zip Code: _____ eMail Address: _____

B. Person Against Whom Complaint Is Lodged: (Include all known information. If not known, enter "Unknown")

Name (Print): _____ Inspector's Registration number: _____
 Inspector's Business Name: _____
 Address: _____ Telephone Number: (____) _____
 City: _____ State: _____ Zip Code: _____ eMail Address: _____

Was there a written contract between you and the inspector Yes No. (If yes, attach a copy.)

