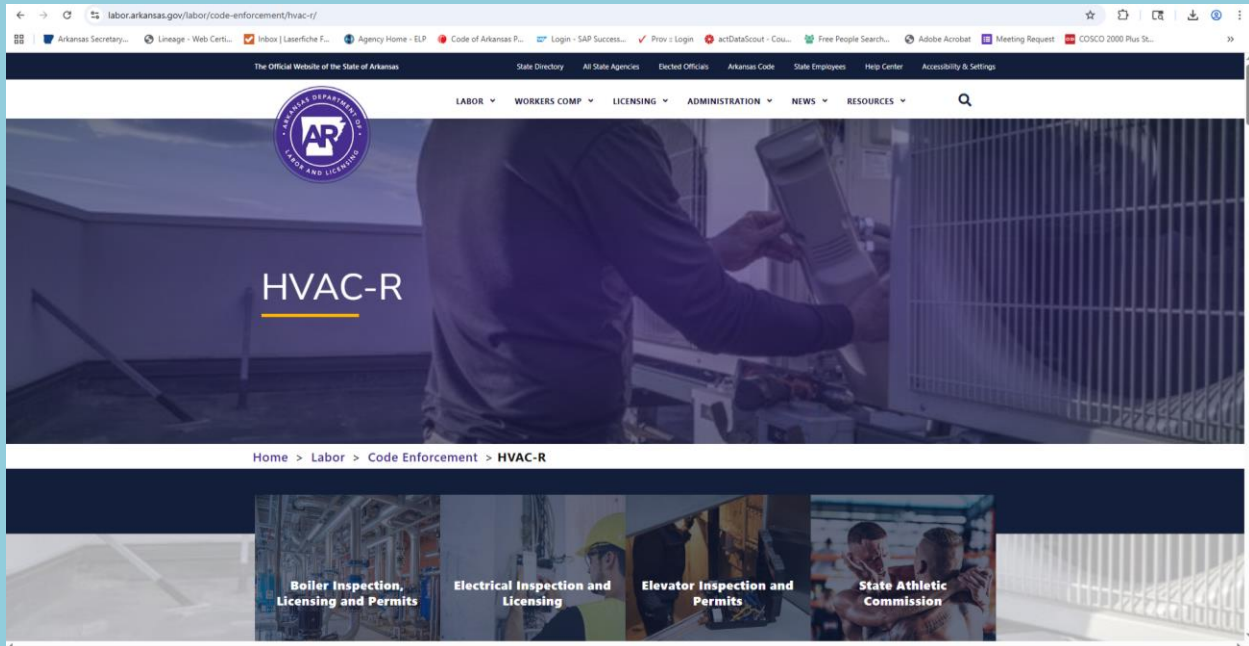


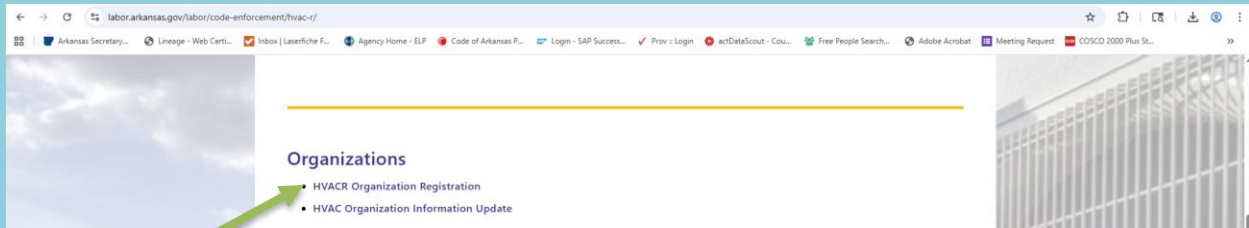
Organization Registration

HOW TO CREATE A BUSINESS PROFILE

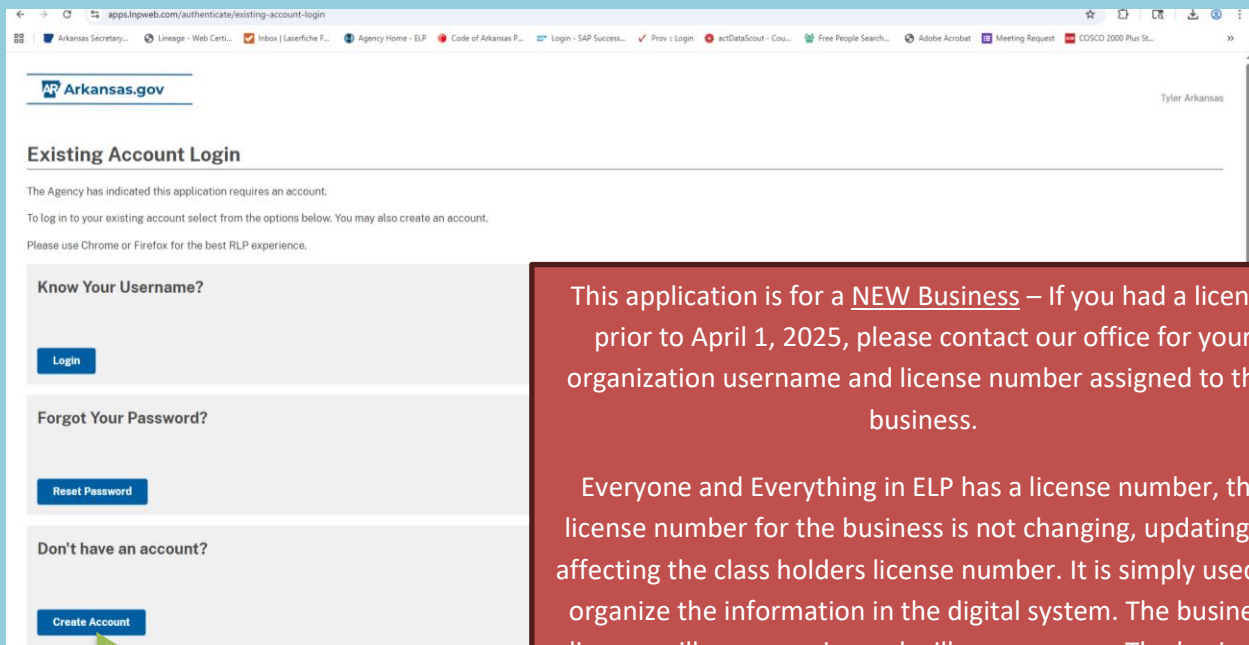
1.) Visit: <https://labor.arkansas.gov/labor/code-enforcement/hvac-r/>



2.) Scroll down to the applications.



3.) Click on HVACR Organization Registration



4.) Click on Create Account

This application is for a NEW Business – If you had a license prior to April 1, 2025, please contact our office for your organization username and license number assigned to that business.

Everyone and Everything in ELP has a license number, the license number for the business is not changing, updating or affecting the class holders license number. It is simply used to organize the information in the digital system. The business license will never expire and will never renew. The business profile is not to be used as a valid HVAC/R contractor license.

Arkansas.gov Tyler Arkansas

Create Account

Already have an account?

Login

The Agency has indicated this application requires an account. The correct Account Type for this application has been pre-selected for you. Fill out the remaining information to create the account. Then click Submit to receive an activation email.

Required - indicates a required field

Personal - Select this option if you are creating an account for yourself for personal use.

Business - Select this option if you are creating an account for your personal business or on behalf of a business you represent.

Select the account type you're wanting to create *Required*

Personal Account

Business Account

Business Name *Required*

Email Address *Required*

Confirm Email Address *Required*

5.) Be sure you are on Business Account

Select the account type you're wanting to create *Required*

Personal Account

Business Account

Business Name *Required*

Email Address *Required*

Confirm Email Address *Required*

Use Email Address as Username

Username Requirements

Maximum of 128 characters
Supports the following characters: A-Z, a-z, 0-9, -, _

Username *Required*

I'm not a robot

Submit Cancel

RPL Support

6.) Fill in all required fields **BE SURE NOT TO USE YOUR EMAIL AS YOUR USERNAME. USERNAMES CAN NEVER CHANGE AND THEY CAN ONLY BE USED 1 TIME.**

7.) Click submit and proceed with the application.