



# Tow Facility Owner Attestation

Arkansas Towing & Recovery Board

900 West Capitol Avenue, Suite 400 Little Rock, AR 72201 • (501) 682-3801

Website: www.artowing.arkansas.gov

Check this Box if this is a Renewal License Number \_\_\_\_\_

County \_\_\_\_\_ Arkansas State Police Troop \_\_\_\_\_

Company Name \_\_\_\_\_

*Please Indicate Dba or Incorporated*

Mailing Address \_\_\_\_\_

CHECK HERE IF THE SAME AS THE PHYSICAL ADDRESS

Physical Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Day: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address \_\_\_\_\_

Owner(s) \_\_\_\_\_

*(List all Applicable)*

**INSURANCE COVERAGES:** The minimum insurance coverage required for licensing a tow facility or permitting a tow vehicle in Arkansas must remain in effect throughout the licensing period. A lapse in coverage for any reason will result in the immediate suspension or revocation of your business license. ATRB must be notified immediately of any change in coverage or insurance provider.

**ALL TOW FACILITIES • SELF CERTIFICATION:** In accordance with the rules and regulations of the Arkansas Towing & Recovery Board, and Arkansas State Statutes, all tow businesses are required to meet certain requirements at any facility.

A tow facility must:

- Be in a location that is easily accessible, located in Arkansas.
- Maintain a secure filing system for record keeping
- Display signage with the company name, physical address, telephone number(s) and hours of operation. Signs must be 4'x6' or meet local building codes or sign ordinances.
- A 16"x20" sign posted in the public area notifying customers of the complaint process. The complaint process must also be printed on all invoices.
- All vehicles are stored in a manner that protects a customer's vehicle and personal property.

**As the owner, I hereby certify that the tow facility listed above meets the criteria established in the rules and regulations administered by the Arkansas Towing and Recovery Board, and I may be subject to administrative action and/or civil penalties if any information is found to be false.**

\_\_\_\_\_  
Owner (Please Print)

\_\_\_\_\_  
Owner (Signature) Date

\_\_\_\_\_  
Owner (Please Print)

\_\_\_\_\_  
Owner (Signature) Date

\_\_\_\_\_  
Owner (Please Print)

\_\_\_\_\_  
Owner (Signature) Date